

Alejandro Marmolejo
Hardware Manager
Computers 4 Kids
2455 West Capitol Ave, Ste. 106
West Sacramento CA, 95691
hardwaremanager@c4kca.org
916-572-1152
July 15, 2024

To Whom It May Concern,

I am writing to highly recommend Pavel Castro for any position or opportunity he is seeking. I have had the pleasure of working with Pavel for the past eight months, during which time he has demonstrated exceptional skills and a strong work ethic.

Pavel possesses a deep understanding of various software applications, including Acronis for imaging and backups. He is proficient in performing fresh installs of both Windows 10 and Windows 11 operating systems and excels at troubleshooting a wide range of software issues. Additionally, Pavel has a knack for installing the appropriate drivers on various computer brands, ensuring that all hardware components function seamlessly.

Beyond his technical abilities, Pavel is meticulous in maintaining and cleaning equipment, which ensures that all devices are in optimal working condition. His dedication to providing excellent customer service is evident in his ability to answer phone calls and communicate effectively with customers, always addressing their concerns with patience and professionalism.

One of the most impressive aspects of Pavel's character is his resilience and self-sufficiency. Despite having a visual disability, Pavel consistently demonstrates a remarkable problem-solving ability using his drive and resources. He never allows his disability to hinder his performance; instead, he uses it as motivation to excel in his tasks.

Pavel's determination, coupled with his technical expertise and outstanding customer service skills, make him an invaluable asset to any team. I am confident that he will continue to excel and make significant contributions wherever he goes.

Please feel free to contact me if you require any further information.

Sincerely,

Alejandro Marmolejo
Hardware Manager